

Overview

ORDERING YOUR HIGH SCHOOL OR COLLEGE TRANSCRIPT IS EASY. AND FAST. AND SECURE.



Place your order by telling us which school has your transcript and where you want to send it.



- No tickets
- No fines
- Locates transcript

We notify the school and they review your order. Once approved, they upload your transcript into our system.



We deliver your transcript.

HOW IT WORKS

1. Search for your school.

- Your school has your transcript so the first thing you need to do is tell us the name of your school.
- It's important to note that we do not hold your transcript. Your school has your transcript, and we tell them that you want your transcript sent somewhere. Therefore, if there is a delay with your order, you may need to speak to someone at your school about it. For example, your order may be placed on hold due to an overdue book. In this case, you would need to contact your school to resolve the issue.

2. Send your transcript anywhere.

- We can send your transcript to any destination worldwide - to a college, an employer, or yourself. And we can send it electronically or by mail. If your transcript is not available electronically, your school can prepare it themselves and get it to its destination.

3. Track your order.

- You can track the entire ordering process at Parchment.com. Go to the **Track your transcript** help topic for details.